

Community Manager

Full Job Description

The Franklin Housing Authority (FHA) is hiring a community manager to be part of a team responsible for the management of the low-income housing tax credit (LIHTC) portfolio in Franklin. Applicants should have a minimum of 3 years Low Income Housing Tax Credit experience including a thorough understanding of compliance. Familiarity with other affordable programs such as Section 8 is desired.

The FHA has a very generous benefits package including 100% employer paid health, dental and vision for the employee. Family coverage is also available at a reasonable cost. Thirteen paid holidays, personal and sick time and additional merit-based yearend pay when funding allows.

Employees have several options for the work week including a half day off on Friday.

Job Type: Full-time

Pay: \$55,000.00 - \$65,000.00 per year

Benefits:

- 401(k)
- 401(k) matching
- Dental insurance
- Employee assistance program
- Health insurance
- Life insurance
- Paid time off
- Vision insurance

Experience:

- LIHTC Property Management: 3 years (Required)

License/Certification:

- Tax Credit Certification such as HCCP (Preferred)

Work Location: In person

To apply, please send resumes to Susan Minor (sminor@franklinhousingauthority.com).